

REQUEST FOR APPLICATIONS (RFA) PROCESS OVERVIEW

Community Impact Projects

SNAP-Ed at Michigan Fitness Foundation (MFF) Fiscal Year 2025 (October 1, 2024 – September 30, 2025)

This document references the current FY 2024 USDA SNAP-Ed Guidance. Updated regulations and guidance will be issued by USDA and will replace previous versions. All organizations implementing SNAP-Ed will need to adjust programming for compliance when applicable.

The Fiscal Year (FY) 2025 Request for Applications (RFA) for Community Impact Projects solicits responses from eligible Michigan-based organizations to implement a coordinated Supplemental Nutrition Assistance Program Education (SNAP-Ed) program. The focus of SNAP-Ed at MFF is to increase healthy behaviors and improve policies, systems, and environments that impact access to affordable healthy food and safe opportunities to be active.

Applicants that meet eligibility criteria and successfully move through a SNAP-Ed program design process directed by MFF will be funded in alignment with anticipated programming and based on the availability of funds.

Funding as Community Impact Projects is a good fit for organizations that:

- Work with eligible populations in eligible settings (See FY24 CIP Service Provider Guide for details)
- Are interested in working with MFF to deliver a locally-relevant packaged program of direct education and policy, systems, and environmental (PSE) change work that aligns with the defined population(s) needs and setting(s)
- May have limited capacity to meet the requirements of being a federal grant subrecipient administratively or programmatically

To learn more about SNAP-Ed at MFF and Community Impact Projects, see the FY24 CIP Service Provider Guide on the documents tab.

ELIGIBILITY CRITERIA

Organizations funded as a Community Impact Project Contractor, must demonstrate:

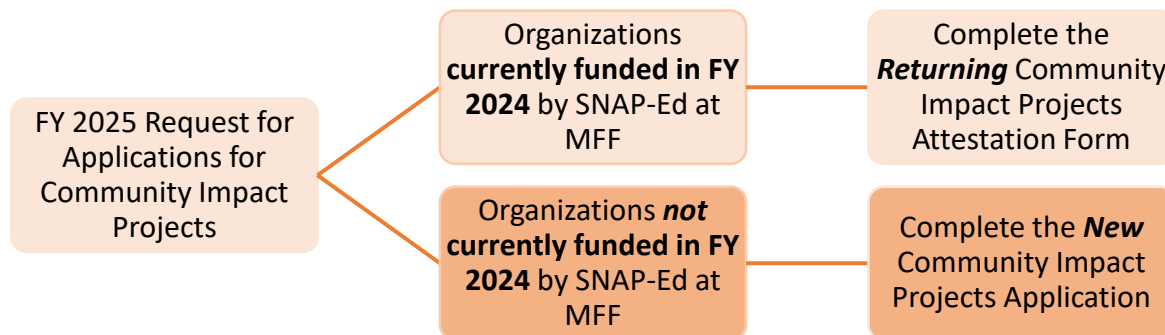
- Organizational ability and expertise to:
 - Deliver SNAP-Ed programming locally as a contracted service to MFF
 - Engage with eligible population(s) and provide programming designed by MFF in described settings
 - Deliver direct education programming
 - Conduct policy, systems, and environmental (PSE) change work
 - Participate in required evaluation and reporting
 - Use a collaborative approach to achieving goals
- Ability to meet the criteria listed in the Letter of Qualification (new applicant) or Attestation Letter (returning applicant).
- Commitment to conduct all programming and reporting in alignment with SNAP-Ed program parameters as directed by MFF.
- Capacity to participate in a reimbursement grant where organizations are reimbursed for allowable program costs, including staff time and effort, after they have occurred.
- Accounting system that, at a minimum, consists of a chart of accounts, cash receipts journal, cash disbursements journal, and general ledger.

Note: Prior funding from MFF is not a guarantee of future funding. All funding is contingent on the availability of funds.

This institution is an equal opportunity provider.

PROCESS

Organizations interested in becoming a Community Impact Project in FY 2025 (October 1, 2024 – September 30, 2025) must complete and submit the required application documents.



- For organizations that are **currently funded** as a Community Impact Project and plan to remain a CIP in FY 2024, complete the **Returning Community Impact Projects Attestation Letter** at <https://snap-ed.michiganfitness.org/request-for-applications/returning-community-impact-projects> by **May 13, 2024 at 4:30 pm EST**.
- For organizations that are **not currently funded as a Community Impact Project**, complete the **New Community Impact Projects Application** at <https://snap-ed.michiganfitness.org/request-for-applications/new-community-impact-projects> by **June 3, 2024 at 4:30 on EST**.

Note: A 'currently funded' organization means receiving FY 2024 funding from SNAP-Ed at MFF as a Community Impact Project or as a Subrecipient.

For more information on the FY 2025 Request for Applications (RFA) for Community Impact Projects, including required documents, instructions, and technical assistance, visit: <https://snap-ed.michiganfitness.org/request-for-applications>.