

REQUEST FOR APPLICATIONS (RFA) PROCESS OVERVIEW

Local Implementing Agency (LIA) – Community Impact Projects

SNAP-Ed at Michigan Fitness Foundation (MFF) Fiscal Year 2023 (October 1, 2022 – September 30, 2023)

This document references the current FY 2022 USDA SNAP-Ed Guidance.

Updated regulations and guidance will be issued by USDA and will replace previous versions. All organizations implementing SNAP-Ed will need to adjust programming for compliance when applicable.

The Fiscal Year (FY) 2023 Request for Applications (RFA) for Local Implementing Agency (LIA) – Community Impact Projects solicits responses from eligible Michigan-based organizations to implement a coordinated Supplemental Nutrition Assistance Program Education (SNAP-Ed) program. The focus of SNAP-Ed at MFF is to increase healthy behaviors and improve policies, systems, and environments that impact access to affordable healthy food and safe opportunities to be active.

Applicants that meet eligibility criteria and successfully move through a collaborative SNAP-Ed program design process with MFF will be funded in alignment with anticipated programming and based on the availability of funds.

Funding as LIA – Community Impact Projects is a good fit for organizations that:

- Work with eligible populations in eligible settings (See [Community Impact Project Backgrounder](#) for details)
- Are interested in collaborating with MFF to design a locally-relevant packaged program of direct education and policy, systems, and environmental (PSE) change work that aligns with the defined population(s) needs and setting(s)
- May have limited capacity to meet the requirements of being a federal grant subrecipient administratively or programmatically

To learn more about SNAP-Ed at MFF and LIA – Community Impact Projects, see the [Community Impact Project Backgrounder](#).

ELIGIBILITY CRITERIA

Organizations funded as LIA – Community Impact Projects, must demonstrate:

- Organizational ability and expertise to:
 - Engage with identified population(s) and provide programming in described setting(s)
 - Offer direct education programming
 - Conduct PSE change work
 - Participate in required evaluation and reporting
 - Use a collaborative approach to achieving goals
- Ability to meet the criteria listed in the Letter of Qualification
- Commitment to conduct all programming and reporting according to SNAP-Ed guidance outlined in [Community Impact Project Backgrounder](#)
- Capacity to participate in a reimbursement grant where organizations are reimbursed for allowable program costs, including staff time and effort, after they have occurred

This institution is an equal opportunity provider.

- Accounting system that, at a minimum, consists of a chart of accounts, cash receipts journal, cash disbursements journal, and general ledger

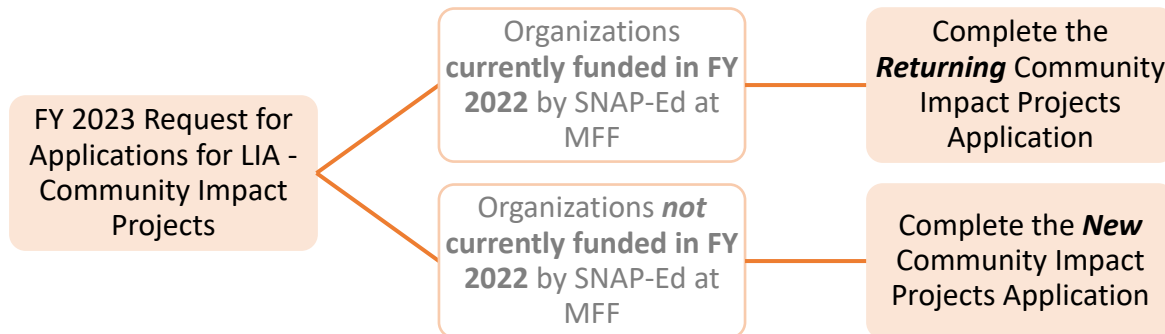
Note: Prior funding from MFF is not a guarantee of future funding. Past SNAP-Ed grant program and operations compliance, completion of grant requirements, and program performance will be considered in the application review process, as applicable.

All funding is contingent on the availability of funds.

PROCESS

Organizations interested in becoming a Local Implementing Agency (LIA) – Community Impact Project in FY 2023 (October 1, 2022 – September 30, 2023) must complete and submit a Letter of Qualification and Application.

- For organizations that are **currently funded in FY 2022 by SNAP-Ed at MFF**, complete the **Returning Community Impact Projects Application** at <https://snap-ed.michiganfitness.org/request-for-applications/returning-community-impact-projects> by **April 21, 2022 at 4:30 pm EST**.
- For organizations that are **not currently funded in FY 2022 by SNAP-Ed at MFF**, complete the **New Community Impact Projects Application** at <https://snap-ed.michiganfitness.org/request-for-applications/new-community-impact-projects> by **April 21, 2022 at 4:30 on EST**.



Note: A ‘currently funded’ organization means receiving FY 2022 funding from SNAP-Ed at MFF as a Community Impact Project or as a Subrecipient.

For more information on the FY 2023 Request for Applications (RFA) for LIA – Community Impact Projects, including required documents, instructions, and technical assistance, visit: <https://snap-ed.michiganfitness.org/request-for-applications>.